

## Location for Release of Information Office

Wing C, Level 0, Room 228

Freedom of Information requests may be hand delivered or mailed with the \$5.00 application fee to the Release of Information Office. This office is located on "Level 0", close to Ambulatory Care.

### Directions:

#### Main Entrance (Back of Hospital)

Enter Tim Horton's (Wing C, Level 0)  
Take the Exit Door that leads to the Hospital  
Turn Right and follow the corridor to the end of the hall  
Release of Information is located on the left side of the hall

#### Switchboard Entrance

Take elevator C1 to level C0 (Basement level)  
Turn right off the elevator and follow the corridor to the end of the hall  
Release of Information is located on the left side of the hall

#### Ambulatory Care Entrance

Take elevator D1 to level D0 (basement level)  
Turn left off the elevator  
Do not go up the stairs or ramp  
Go through a set of corridor doors  
Release of Information is the second door on the right

#### Emergency Triage Entrance- Level 1

Go up the ramp and straight past the entrance for Triage  
Proceed into the corridor and turn left  
Take elevator C1 to level C0 (Basement level)  
Turn right off the elevator and follow the corridor to the end of the hall  
Release of Information is located on the left side of the hall

**Please ring the doorbell for service. We may be temporarily unavailable with a phone call. You may have a seat in the hallway while you wait.**

### Hours of Operation:

Monday to Friday

8:30 am to 4:30 pm

Note: We are closed on all Statutory Holidays