

BOARD MANUAL

SUBJECT: Legislative Compliance		NUMBER: 1-C-02
SECTION: Legal Structure	APPROVED BY: Board of Directors	
DATE: November 26, 2014	REVISED/REVIEWED: May 30, 2018, April 28, 2021	

Policy

It is the responsibility of the Board of Directors to monitor compliance with all applicable laws and regulations (collectively “Legislation”) as part of its oversight of risk management.

The Board will, through the Audit Committee, ensure that management has a process in place to ensure legislative compliance with respect to any Legislation impacting Hospital operations, which process will include:

- Identifying and determining the applicability of Legislation, including monitoring for changes in or new Legislation
- Identifying and prioritizing Legislation requiring review
- Review prioritized Legislation in conjunction with applicable Hospital policies and procedures
- Revise, as required, any affected policies or procedures
- Educate / train applicable employees about their legislative compliance requirements (including any changes to policies and procedures)

Procedure

The Audit Committee, on behalf of the Board, shall oversee management’s responsibilities towards ensuring CMH has an adequate process in place to ensure legislative compliance. Areas of significant legislative non-compliance, associated risks and mitigating strategies or corrective action will be reported to the Audit Committee (or such other Board committee as may have responsibility for that area of legislative compliance) immediately, who will in turn report to the Board, as appropriate.

New Legislation or amendments to existing Legislation impacting on Hospital operations will be brought to the attention of the Audit Committee by management who shall take action as required, including forwarding information on the new or amended Legislation to any other Board committee having responsibility for that specific Legislation.

From time to time, the Audit Committee may request management to provide an educational overview of selected Legislation and the steps taken to ensure compliance.

Reporting

The President and CEO shall report to the Board of Directors on legislative compliance in accordance with Policy 1-C-20.