

Vision
Creating healthier communities,
together

Mission
An exceptional healthcare organization
keeping people at the heart of all we do

Values
Caring, Collaboration, Accountability,
Innovation, Respect

BOARD OF DIRECTORS MEETING - OPEN
Wednesday, June 26, 2024
2030-2145
Virtual via Teams / C.1.229 Meeting Room



AGENDA

Agenda Item * indicates attachment / TBC – to be circulated	Page #	Time	Responsibility	Purpose
1. CALL TO ORDER		2030	N. Melchers	
1.1 Confirmation of Quorum (7)			N. Melchers	Confirmation
1.2 Declarations of Conflict			N. Melchers	Declaration
1.3 Confirmation of Agenda			N. Melchers	Motion
2. PRESENTATIONS				
2.1 None				
3. BUSINESS ARISING				
3.1 None				
4. NEW BUSINESS				
4.1 Election of the Officers* Chair – Lynn Woeller Vice Chair – Diane Wilkinson	2	2032	M. Lauzon	Motion
4.2 Committee Assignments*	3	2035	L. Woeller	Motion
4.3 Notice of 2023-24 Board Meetings and Annual Meeting of Corporation*	5	2040	L. Woeller	Motion
4.4 ABCDE Goals Review for 2023/24 and Planning for 2024/25*	6	2043	L. Woeller	Discussion
5. DATE OF NEXT MEETING	Wednesday October 2, 2024 Location: Hybrid			
6. TERMINATION		2045	L. Woeller	Motion
7. DISCUSSION OF INDEPENDENT DIRECTORS AND MANAGEMENT		2046	L. Woeller	
8. DISCUSSION OF INDEPENDENT DIRECTORS		2056	L. Woeller	

Board Members: Lynn Woeller (Chair), Sara Alvarado, Paulo Brasil, William Conway, Tom Dean, Julia Goyal, Monika Hempel, Miles Lauzon, N. Melchers, Dr. Margaret McKinnon, Jay Tulsani, Diane Wilkinson

Ex officio Members: Patrick Gaskin, Dr. Winnie Lee, Dr. Vlad Miropolsky, Dr. Ingrid Morgan, Stephanie Pearsall



BRIEFING NOTE

Date: June 20, 2024
Issue: Election of the Officers
Prepared for: Board of Directors
Purpose: Approval Discussion Information Seeking Direction
Prepared by: Stephanie Fitzgerald, Administrative Assistant
Approved by: Miles Lauzon, Chair of Governance

Attachments/Related Documents: None

Recommendation/Motion

That, the Board of Directors elects Lynn Woeller as Chair of the Board and Diane Wilkinson as Vice Chair of the Board.

Executive Summary

As outlined in the CMH Corporate By-Law Article 8, Section 8.1 (c)

“The Board shall appoint the officers at its first meeting following the annual Members’ meeting at which the Directors are elected or at other times when a vacancy occurs.”

2-A-06 June 21, 2024

Cambridge Memorial Hospital Board Committees for the Year 2024-25

Committee	Chair	Directors [] max #(including Chair)	Non-Directors [] max #	ex officio	Resources (non-voting)
Audit	Jay Tulsani	Paulo Brazil Bill Conway Nicola Melchers Diane Wilkinson [5]	Bonita Bonn* Roger Ma* Scott Merry* Brian Quigley* Chris Whiteley* [5] *Non-Voting Attendees	Board Chair Vice Chair	Trevor Clark Valerie Smith-Sellers
Resources	Monika Hempel	Sara Alvarado Tom Dean Miles Lauzon [4]	Shannon Maier Lori Peppler-Beechey Janet Richter [3]	Board Chair Vice Chair	Patrick Gaskin Trevor Clark Valerie Smith-Sellers
Digital Health	Sara Alvarado	Miles Lauzon Margaret McKinnon [3]	Joel Campbell Masood Darr James Gates Paul Martinello Richard Neidert Suzanne Sarrazin (PFAC) [5 – community, 1 – PFAC]	Board Chair Vice Chair	Patrick Gaskin Trevor Clark Mari Iromoto Rob Howe
Quality	Diane Wilkinson	Margaret McKinnon Bill Conway Julia Goyal Paulo Brasil [5]	Kenneth Abogadil (staff, selected) Mike Adair Colleen Bulla (PFAC) Nalini Gandhi Patrick Gaskin (ex officio) Rob Howe (staff, selected) Winnie Lee (MAC member, selected) Alison McCarthy Tooba Mohtsham Stephanie Pearsall (ex officio) [4 – community, 5 – staff, 1 – PFAC]	Board Chair Vice Chair	Mari Iromoto Liane Barefoot
Governance	Julia Goyal	Bill Conway Margaret McKinnon Nicola Melchers [4]	Milena Protich Jody Stecho Andrew Stewart [3]	Board Chair Vice Chair	Patrick Gaskin
Executive	Lynn Woeller (ex officio)	Tom Dean Monika Hempel Nicola Melchers Diane Wilkinson (ex officio) [2 ex officio, 3 others]			Patrick Gaskin Winnie Lee

Committee	Chair	Directors [] max #(including Chair)	Non-Directors [] max #	ex officio	Resources (non-voting)
Capital Projects Sub-Committee (to be disbanded Sept 2024)	Tom Dean	Monika Hempel (ex officio) Miles Lauzon Jay Tulsani [4]	Shannon Maier Andrew McGinn Patrick Simmons Horst Wohlgemut [4]	Board Chair Vice Chair	Patrick Gaskin Rob Howe Amanda Thibodeau Trevor Clark

CMH Foundation Board – Julia Goyal

CMH Volunteer Association – Lynn Woeller / **Nicola Melchers**

MAC – Diane Wilkinson

PFAC – **Lynn Woeller**

Waterloo Hospitals Collaborative Committee (WHCC) – Lynn Woeller, **Diane Wilkinson**

Cambridge North Dumfries Ontario Health Team (CND OHT) Joint Board Committee – Miles Lauzon

Building the Future of Care Together (SMGH/GRH) – Lynn Woeller

MPSA Executive (Quarterly) – Diane Wilkinson, **Lynn Woeller** (Chair of Quality & Chair of Board)



BRIEFING NOTE

Date: June 20, 2024
Issue: CMH 2024/25 Board Meetings and Notice of the Annual Meeting of the Corporation
Prepared for: Board of Directors
Purpose: Approval Discussion Information Seeking Direction
Prepared by: Stephanie Fitzgerald
Approved by: Patrick Gaskin

Attachments/Related Documents: None

Recommendation / Motion

That, the Board approves the following meeting dates for the 2024/25 Board cycle;

Wednesday October 2, 2024
Wednesday November 6, 2024
Wednesday December 4, 2024
Wednesday February 5, 2025
Wednesday March 5, 2025
Wednesday May 7, 2025
Wednesday June 4, 2025
Wednesday June 25, 2025

The Annual meeting will take place on Wednesday June 25, 2025.

All meetings take place on the 1st Wednesday of each month following with one exception. Meetings will start at 5:00pm and will be held in hybrid format.

Executive Summary

As outlined CMH Corporate By-Law Article 4 section 4.1a Board Meetings

“The Board may appoint one or more days for regular Board meetings at a time and place named. A copy of any Board resolution fixing the time and place of regular Board meetings shall be given to each Director forthwith after being passed and, subject to the Act, no other notice shall be required for any regular meeting.”



BRIEFING NOTE

Date: June 20, 2024
Issue: ABCDE Goals Review for 2023/24 and Planning for 2024/25
Prepared for: Board of Directors
Purpose: Approval Discussion Information Seeking Direction
Prepared by: Stephanie Fitzgerald
Approved by: Patrick Gaskin

Attachments/Related Documents: None

Executive Summary

In April 2021, the Board approved the “Board Statement of Culture” (policy 1-A-05) outlining their individual and collective commitment to supporting the CMH culture and values. As part of that, Board members made a commitment to set and track personal goals – their *ABCDE goals*.

Setting annual personal *ABCDE* goals and tracking collectively our “*ABCDEs*”:

- a. **A**ttend – attend Board/committee meetings.
- b. **B**e engaged – be an active contributor to the committee and Board work.
- c. **C**onnect – attend staff huddles, events.
- d. **D**onate – support the CMH Foundation.
- e. **E**ducate – undertake education, courses.

Furthermore, policy 2-A-38 outlines the attendance expectation – “*An attendance rate of at least 75% is expected*”.

Next Steps

Board members are asked to complete column C of their 2023/24 summaries and submit to Stephanie Fitzgerald by July 19, 2024. Meetings will be scheduled with the Board Chair and Past Chair to review the results for 2023/24 and complete the 2024/25 Goals.

For the development of the 2024/25 Individual Director ABCDE Goals, CMH will collaborate with the Board Chair to create an improved form that enhances progress tracking for both individual Directors and the Board as a whole. This new form will be distributed to Directors before the summer meetings.