

## A to-do list ADP Applications

Follow these steps to complete your Assistive Devices Program (ADP) application.

**Step 1:** Follow this link to get an "[Application for Funding Pressure Modification Devices](#)" form which can be filled out in Adobe Acrobat Reader and then saved and/or printed. At the time this information was posted, it is form 014-4823-67e (English). The page also has information about Adobe Acrobat Reader, if you need it.

**Step 2:** Fill in your information on Section 1 (Page 1) and Section 3 (Page 5).

**Step 3:** Have your specialist physician (such as a medical oncologist, radiation oncologist, internal medicine, surgeon, or general practitioner in oncology) complete Section 2 (Page 1) and Section 4 (Page 5).

- Please note: this cannot be completed by your family doctor.
- If you have been discharged from our clinic, please have your family doctor consult one of our Medical Oncologists to have this form completed.

**Step 4:** Your specialist physician will refer you to an "ADP Authorizer."

**Step 5:** Your "ADP Authorizer" will complete Sections 2a - 2b (Page 1-4) and Section 4 (Page 6)

**Step 6:** Your "ADP Authorizer" will send you a registered "ADP Vendor" and a certified "ADP Fitter." The Vendor may also be your Fitter, or you may see more than one person for this step.

**Step 7:** Your "ADP Fitter" will measure and fit you for your device. Either the "ADP Fitter" or "ADP Vendor" will reach you about your device.

**Step 8:** Your "ADP Fitter" and "ADP Vendor" complete Section 4 (on Page 6). The form should now be complete.

**Step 9:** The completed ADP form is sent to:

Assistive Devices Program  
5700 Yonge Street, 7<sup>th</sup> Floor  
Toronto, ON M2M 4K5

**Step 10:** Your application will be reviewed in 6-8 weeks. If your application is rejected, you will be notified in writing. If your application is accepted, ADP will let your "ADP Vendor" know. Your "ADP Vendor" will then contact you. If you choose to order your device before your application is reviewed, you will be responsible for the entire cost if the application is denied.